

Currituck County Schools PowerSchool Parent Portal Initial Log In Instructions

Each parent must create an account in order to use the PowerSchool Parent Portal. If you had a previous parent account, you may need to reset your password in order to access your account for the new school year.

If you are a **new user**, you will need a valid e-mail address and your child's Access ID and Access Password to link their information to your account. The student Access ID and Password can be obtained from the school's office. You must have a Student Access ID and Password for each child you wish to link to your parent account. PowerSchool's Parent Portal will allow each parent to have his/her own username and password. Your username and password should not be shared with anyone.

Directions to create a new account:

1. Open a web browser to the PowerSchool Parent Portal using this web address: **Currituck.powerschool.com/public**
2. Click on the "Create Account" tab and then click the blue "Create Account" box at the bottom right of this box.
3. On the "Create Parent Account" screen, fill in your first name, last name, e-mail address you will link to your account , username, password, re-enter password.
4. At the bottom of the page, in the "Link Students to Account" section, there will be enough spaces to link up to seven children to your account. You must know the Access ID and Access Password for each child's account. If you do not know the Access ID and Access Password, please contact the school office of each child for assistance.

Make sure you type the Access ID and Access Password correctly, both fields are CASE SENSITIVE.

5. Click "Enter" to create your new account.
6. You will now need to log in to the system using your new username and password. Make sure you are on the "Parent Sign In" tab to successfully log in.
7. Once, you are logged in, you will see the name of your child, or all of your children's names, in the upper left corner under the PowerSchool logo combined into one account.
8. To view each child's grades and attendance, click on the child's name and the grades/attendance will appear for that child.
9. To change your user name or password, or to add additional children to your account, click on the Account Preferences link under "Navigation". The window will open in Profile view and you can change your username or password by clicking on the blue pencil icon next to these fields.

Click on the "Student" tab, then the blue add+ button, to add more children to your account.

REMINDER: Until you create your new account, the log-in screen at the top of the Parent Portal page will not work.