



Currituck County Schools

Inspiring Excellence in Every Student

Procedural Safeguards for Academically and/or Intellectually Gifted Students (Dispute Resolution)

When parents fail to agree with a decision of the Academically and/or Intellectually Gifted Services Committee regarding placement or services, the following procedures may be used for dispute resolution. These procedures are:

Step 1 – Parent submits a written request for a conference with the AIGSC at the local school level. The AIGSC will meet with the parent to discuss the data and CCS AIG Identification criteria. The AIG Consulting Teacher or Administrator will communicate, in writing, final outcome of meeting with parents, team members, and AIG County Coordinator. If no resolution occurs at the school level, the parent may proceed to step 2.

Step 2 – Parent may appeal in writing to AIG County Coordinator. The AIG County Coordinator will conduct a meeting and respond in writing to the parent concerning the outcome of the review. The written response will also be shared with the building level AIGSC and superintendent. If no resolution occurs, the parent may proceed to step 3.

Step 3 – Parent may appeal in writing to the Superintendent or his/her designee. The Superintendent or designee will review the grievance, collect data, and conduct a meeting. A written response will be given to the parents concerning the outcome of the meeting. The written response will also be shared with AIG County Coordinator, the building level administrator, and the Administrative Assistant to the Superintendent (for School Board access as needed). If no resolution occurs administratively, parents may proceed to step 4.

Step 4 – Parent may appeal, in writing, to the Currituck Board of Education. The Board will review all data and provide a final written decision to the parent. The written response will also be shared with the Superintendent.

At any point in the above hierarchy of procedures, the school system can recommend mediation with an impartial facilitator. When disputes are not settled at the local school system level, parents may file a petition for a contested case hearing under Article 3 of Chapter 150B of the General Statutes.

The scope of review shall be limited to (i) whether the local school administrative unit improperly failed to identify the child as an academically or intellectually gifted student, or (ii) whether the local plan developed under G.S. 115C-150.7 has been implemented appropriately with regard to the child. Following the hearing, the administrative law judge shall make a decision that contains findings of fact and conclusions of law. Notwithstanding the provisions of Chapter 150B of the General Statutes, the decision of the administrative law judge become final, is binding on the parties, and is not subject to further review under Article 4 of Chapter 150B of the General Statutes.

Please check the box of your current step in the appeal process

Step 1 Step 2 Step 3 Step 4

Parent Section:

Student's Name: _____
School: _____
Grade: _____
Parent's/Guardian's Name: _____
Phone (H): _____ (W): _____
Address: _____
City: _____ Zip Code: _____

Statement of Appeal:

Parent's/Guardian's Signature: _____ Date: ____/____/____

Review Section

Appeal Received ____/____/____

Review Date ____/____/____

| Name | Position |
|-------|----------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Findings:

