

**Currituck County Schools****Meeting Minutes****Printed : 7/8/2019 10:08 AM EST****Board of Education Meeting****05/02/2019 06:30 PM**Historic Currituck County Courthouse  
Currituck, NC

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**Attendees**

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**Voting Members**

Dr. Bill Dobney, Board Member  
Karen Etheridge, Chairwoman  
Dwan Craft, Board Member  
Will Crodick, Board Member  
Janet Rose, Vice Chairwoman

**Non-Voting Members**

Colin Coffie, Student Board Member  
Keelan Hartmann, Student Board Member  
Mark Stefanik, Superintendent  
Mallory Fields, Student Board Member  
Sydney MacDonald, Student Board Member

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**A. Call to Order**

1. Invocation
  - a. Pledge of Allegiance
2. School Spotlight- Principal Kelly Flora & Jarvisburg Elementary School  
Principal Flora, students and staff showcased a behavioral system used at Jarvisburg Elementary. This system allows the student to identify their mood with clips and to change their setting if it would help to improve their behavior.

**B. Approval of Agenda (Action)**

Motion made by: Dwan Craft

Motion seconded by: Janet Rose

Voting:

Unanimously Approved

**C. Public Comment Session**

Denise Fallon, Principal of JP Knapp, and Student Board Member Mallory Fields announced several end of year events taking place at the Early College. Principal Fallon praised the work of Mr. Martin, English Teacher. His students won 1st, 2nd, & 3rd place in a recent essay competition.

Principal Fallon also announced that JP Knapp was listed in the News Week article - Best High Schools. The status is based on the graduation rate and preparation for college.

**D. Recognition of Departing Student School Board Members**

Student BOE Members, Colin Coffee and Kellan Hartmann were presented with plaques of appreciation.

**E. Student Board Member Report**

Student Board Members reported on end of year events, including promotions and awards assemblies.

**F. Interim Budget Resolution for FY 2019-2020 (Action)**

Superintendent Stefanik presented the Interim Budget Resolution for approval. This will give the schools the ability to operate until the final budget is approved at the State level.

Once the official budget is adopted in October - adjustments can be made.

Motion made by: Dr. Bill Dobney

Motion seconded by: Janet Rose

Voting:

Unanimously Approved

**G. Field Trips (Informational):**

1. JP Knapp - Senior Trip to Washington DC May 14-16, 2019
2. JP Knapp - FBLA National Leadership Conference, San Antonio, TX June 29-July 3, 2019

**H. Consent Agenda (Action)**

Janet Rose asked about the cost of the greenhouse listed in the Capital Outlay Budget. It was explained that the proposed budget of \$40,000 was originally listed because of a possible partnership with the County Commissioners. When the Capital Outlay Budget was revised to include all cuts, the full amount of \$100,000 was added. Will Crodick asked if energy efficiency savings could be added to the report on requested utility items. He also asked that two items be removed from the report if funded directly by the County; HVAC system and CCMS wall repair. The greenhouse cost will also be revised or removed from the list if funded directly.

Motion made by: Dwan Craft

Motion seconded by: Dr. Bill Dobney

Voting:

Unanimously Approved

1. Personnel Report Dated May 2, 2019
  - a. Leave Report Dated May 2, 2019
2. Board Meeting Minutes April 1, 2019
3. Closed Session Minutes April 1, 2019
4. Closed Session Minutes for April 9, 2019
5. Special Minutes for April 9, 2019
6. 2019-2020 Payroll Calendars
7. School Nutrition Procurement Plan 2019-2020
8. Capital Outlay Budget for 2019-2020
9. 2019 Administrator Contract Renewal & Teachers Contracts
10. Bank Reconciliations - Informational Only
11. Budget Update - Informational Only

**I. Information Items**

1. Board of Education Meeting- June 27, 2019- Historic Currituck County Courthouse, 3:00 p.m. with a Closed Session at 2:00 p.m. The Board will not hold a work session prior to the meeting.

**J. Board Members & Superintendent Comments**

Will Crodick reported on his recent visits to the schools.

Janet Rose attended the district's musical, the JP Knapp prom and Ag Day. Teacher Appreciation Week is next week and on June 1st the CCHS Science Club will host a walk to bring awareness to mental health and suicide prevention.

Dr. Dobney attended several athletic events. He recently wrote a letter of recommendation for Robert Woodley and his nomination into the NCHSAA Hall of Fame. Dr. Dobney thanked the departing student BOE members for their input.

Dwan Craft was the moderator for the recent Battle of the Books competition and was extremely impressed with the students. Although retired, she still receives letters from parents during Teacher Appreciation Week. She encouraged parents to support their teachers.

Superintendent Stefanik thanked the departing student BOE Members for their opinions and input.

He was impressed with their growth during the time served on the Board.

Karen Etheridge attended the staff and student JP Knapp basketball game. Mrs. Etheridge was impressed with Superintendent Stefanik's playing ability. She announced the graduation ceremony for JP Knapp will be on May 23rd and Currituck County High School on June 7th. The recent Amore Conference at JP Knapp was a success.

**K. Adjourn Meeting (Action)**

Motion made by: Janet Rose

Motion seconded by: Dwan Craft

Voting:

Unanimously Approved

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Chairperson

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Secretary