

## Currituck County Schools

## Board of Education Meeting

04/21/2021 06:30 PM

Historic Currituck County Courthouse

## Meeting Minutes

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**Attendees**
**Voting Members**

Karen Etheridge, Chairman  
 Dwan Craft, Vice Chairman  
 Dr. Bill Dobney, Board Member  
 Janet Rose, Board Member  
 Kelly Williams Peters, Board Member

**Non-Voting Members**

Dr. Matt Lutz, Superintendent  
 Olivia McDonald, Student Board Member  
 Taylor McCarthy, Student Board Member  
 Daniel Walker, Student Board Member

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**A. Call to Order**

1. Invocation
2. Pledge of Allegiance

**B. Student Board Member Report****C. Public Comment Session****D. Approval of Agenda (Action)**

Motion made by: Dr. Bill Dobney

Motion seconded by: Dwan Craft

Voting:

Unanimously Approved

**E. FY 2021-2022 Draft Budget for Currituck County Schools (Action)**

Larissa York, Finance Officer, presented the 2021-2022 Draft Budget. She reviewed the purpose codes and definitions with the Board. Mrs. York noted that each PRC has a specific rule that must be followed.

Dr. Dobney added that the Board had reviewed the budget in depth in the work session held earlier in the day. Dr. Lutz noted that the state allotment had been reduced. Kelly Peters asked for an explanation. Dr. Lutz explained that Average Daily Membership (ADM) is the number used by the state to determine student funding for the district. The district was down last year in enrollment- the pandemic caused a delay with the start of school. Dr. Lutz said that he anticipates the student numbers will increase with the start of the new school year and also the growth in the County will impact student enrollment.

At this time Mrs. York could only provide projected allotments. She will bring future budget allotments as funds are received throughout the year. The draft budget is approximately \$45 million. It was noted that the bulk of the budget is designated to educating children. The majority of funding comes from the state not federal. The Local Fund Balance was not used

to balance the 21-22 FY budget. Janet Rose added that increasing and protecting the Fund Balance was a recommendation made in the EverGreen report/audit.

The motion was made to accept the first review of the draft budget with a second review and approval scheduled before the May 15th deadline. The district's budget must be submitted to the County Commissioner by May 15th of each year.

Motion made by: Janet Rose

Motion seconded by: Karen Etheridge

Voting:

Unanimously Approved

#### **F. 2021 Graduation & Prom Update**

Dr. Lutz provided an update on the 2021 prom and graduation ceremonies. The district will proceed with graduation ceremonies for both high schools. JP Knapp will use the auditorium at College of The Albemarle on May 21st. Due to the size of the building and the group, students are allowed to bring two guests. Currituck County High School will have an outdoor ceremony on the campus on May 27th. Students will be allowed to bring four guests. Dr. Lutz said should social distancing guidelines change for the better - the district will certainly allow students to bring more guests. It was confirmed that any unused tickets can be redistributed among students.

The district will hold a senior only prom. The Whalehead Club has been reserved for May 1st. The fee for the venue has been waived. Attendance will include support staff and deputies. The food is being donated. The County Government is supporting the event by providing the tents on the premises. They were able to reappropriate funds that were used for previous graduation events. Hand sanitizers and masks will be available. There should be enough tickets to accommodate anyone who wishes to attend.

Chairman Etheridge thanked principals and staff for their time and effort in making this event a success.

#### **G. Consent Agenda (Action)**

Motion made by: Dr. Bill Dobney

Motion seconded by: Janet Rose

Voting:

Unanimously Approved

1. Personnel Report Dated April 21, 2021
  - a. Leave Report - Confidential
2. FY 2021-2022 Capital Outlay Budget
3. Class Size Waivers
4. Banking Reconciliations (Informational Only)
5. Board Meeting Minutes for March 16, 2021
6. Joint Meeting Minutes for March 23, 2021

#### **H. Information Items**

1. Work Session - May 12, 2021- Knapp Professional Learning Center, 4:00 p.m. \* Meeting date changed due to conflict

2. Board of Education Meeting - May 12, 2021 - Historic Currituck County Courthouse, 6:30 p.m.

#### **I. Board Members & Superintendent Comments**

Dr. Dobney attended the ribbon cutting ceremony for the newly constructed CCHS greenhouse. He thanked Janet and Abby Rose for all of their hard work to see that it was constructed.

Dwan Craft congratulated all FBLA state winners. CCHS Ag Mechanics team placed 8th in the state. Taylor McCarthy & Daniel Walker, Student BOE Members, both placed and will compete in nationals this year.

Kelly Peters thanked administrative staff for their role in the county. She too attended the ribbon cutting and was very proud of the greenhouse. Mrs. Peters also visited several schools. She was pleased to see some normalcy. She was also very excited about the prom and thanked the community and businesses for their support. In closing, she commended the student BOE members for their input.

Janet Rose congratulated the FFA & FBA winners. She added that read-a-thons are taking place in the elementary schools and that the greenhouse looks fabulous. She thanked everyone for their work on the prom. Mrs. Rose said she knows things have not been easy but staff and students have done great.

Dr. Lutz encouraged parents with school age students to register as soon as possible, especially Kindergarten. Having student enrollment data early helps with planning. He announced that the strategic planning process is up and running with various scheduled input meetings. May 1st is the deadline for Student Transfer Requests - students who wish to attend a CCS school outside their attendance zone.

Karen Etheridge thanked everyone for coming together for the betterment of the district. She thanked the Roses for their perseverance and for steering the green house project. Students will enjoy the facility for the years to come. She added that she would like to see the Rose name added to the greenhouse.

**J. Adjourn Meeting (Action)**

Motion made by: Janet Rose

Motion seconded by: Dr. Bill Dobney

Voting:

Unanimously Approved

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Chairperson

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Secretary