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**November 8th, 2010 Board of Education  
Meeting**

**11/8/2010 7:00:00 PM**

Currituck Historic Courthouse

**Meeting Minutes**

Created : 12/8/2010 9:10 AM EST

**Attendees - voting members**

|                        |              |
|------------------------|--------------|
| Pat Stretar            | Chair        |
| John Barnes            | Vice Chair   |
| Amy Innes              | Board Member |
| Sharon Martz           | Board Member |
| Cathy Midgette-Hatcher | Board Member |

**Attendees - other**

|                    |                      |
|--------------------|----------------------|
| Dr. Meghan S Doyle | Superintendent       |
| Chelsea Heflin     | Student Board Member |
| Michelle Page      | Student Board Member |

**A. Call to Order**

1. Invocation
2. Pledge of Allegiance
3. School Spotlight-Central Elementary School

Central Elementary School was showcased during the November meeting. Principal Daun Belangia introduced the new Chinese Guest Teacher, Ms. Luo Qiong. Ms. Luo led Kindergarten and 5th grade students in singing and counting in the Chinese language.

4. Public Comment Session

Valerie Person, English teacher at Currituck County High School, recognized Emil Moster for receiving 1<sup>st</sup> place in the North Carolina English Teachers Association Writing Contest. Emil is a senior at Currituck County High School and serves as a co-editor for the high school's literary magazine, *Ink Unknown*. The students dedicated the 4th edition of the magazine to Ms. Kimble.

Diane Newbern, Principal of Currituck County High School, recognized and thanked the students who assisted the county with the November 2nd elections.

The Public Comment Session was closed.

**B. Approval of Amended Agenda (Action)**

The agenda was amended to include a Closed Session for Reasons 1 & 6 of G.S. 143-318.11 and to include a presentation on the Currituck County wastewater treatment site.

Motion made by: Amy Innes  
Motion seconded by: Sharon Martz

Voting  
Unanimously Approved

**C. Approval of September 13, 2010 Closed Session Minutes (Action)**

Motion made by: Sharon Martz  
Motion seconded by: Amy Innes

Voting  
Unanimously Approved

**D. Approval of October 11, 2010 Minutes (Action)**

Motion made by: Amy Innes  
Motion seconded by: Sharon Martz

Voting  
Unanimously Approved

**E. Approval of October 11, 2010 Closed Session Minutes (Action)**

Motion made by: Amy Innes  
Motion seconded by: Cathy Midgette-Hatcher

Voting  
Unanimously Approved

**F. Globally Competitive Students**

1. Student School Board Member Report

Student Board Members, Michelle Page and Chelsea Heflin, reported on school events, athletic events, and curriculum and extracurricular activities.

2. Field Trip Requests (Action)

The Board approved the following field trip requests:

1. CCHS- 12th Grade AVID College Tour- Greensboro, NC- Nov. 29-30, 2010.
2. CCHS- Cheerleading Competition - Raleigh, NC - Nov. 12-13, 2010

Motion made by: Sharon Martz  
Motion seconded by: Amy Innes

Voting  
Unanimously Approved

**G. 21st Century Professionals**

## 1. Staff Recognition

Melissa Jensen, Public Information Officer, assisted the Board with presenting staff awards. Teachers of the Year and Teacher Assistants of the Year received their plaques and pins.

- a. Principal of the Year for 2010-2011, Diane Newbern
- b. Teachers of the Year for 2010-2011
- c. Teacher Assistants of the Year for 2010-2011
- d. Exceptional Teacher of Excellence- Angela Lasher

## 2. Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting

Dr. Doyle presented Kelly McClellan, Finance Officer, with the Certificate of Achievement for Excellence in Financial Reporting.

## 3. Approval of Beginning Teachers' Plan (Action)

Anne Mackin, Director of Personnel, and Dr. Pam Baldwin, Director of Teaching and Learning, presented the Beginning Teacher's Plan. Ms. Mackin explained Performance Based Licensure is a 3 year induction period with a formal orientation. Dr. Baldwin explained the goal was to help new teachers obtain information, which includes assistance with the new evaluation tool. Beginning teachers will meet with mentors who will walk them through several orientations. There will also be Institutions of Higher Education involvement. A retreat for beginning teachers is scheduled for November 9th in Corolla. The plan received Board approval.

Motion made by: Sharon Martz

Motion seconded by: Cathy Midgette-Hatcher

Voting

Unanimously Approved

## 4. Personnel Report Dated November 8, 2010

The November 8, 2010 Personnel Report was approved as presented.

Motion made by: Sharon Martz

Motion seconded by: John Barnes

Voting

Unanimously Approved

- a. (c) Supporting Documents for Personnel Report

## 5. Enter into Closed Session for Reasons 1&6 of G.S. 143-318.11 (Action)

The motion was made to enter into Closed Session for Reasons 1 & 6 of G.S. 143-318.11

Motion made by: Amy Innes

Motion seconded by: Sharon Martz

Voting

Unanimously Approved

6. Leave Closed Session and return to scheduled meeting (Action)

Motion made by: Amy Innes

Motion seconded by: Cathy Midgette-Hatcher

Voting

Unanimously Approved

## **H. Healthy Responsible Students**

1. PEP Grant Report

Keba Baldwin, Director of Student Services, reported on the proposed use of the PEP grant. Currituck County Schools will receive 2.1 million dollars in funding over the next 3 years. The goals are to increase the School Health Index scores, provide schools with a stronger capacity to deliver physical education programs, and to increase the percentage of students achieving state standards.

Currently there are 5 goals in the Healthy Living curriculum. These five goals are the cornerstones for the grant plan. Three distinct physical education programs will be implemented; *Rocking the Boat*, *Winds of Change*, and *Making Waves*. Evaluation of the programs will include monitoring the amount of physical education, determining fruit & vegetable intake, and a fitness test.

The Board inquired if all students were eligible for the programs. Mr. Baldwin said it currently will apply to students already enrolled in physical education with the hopes of expanding it later. Three staff positions have been included in the grant to assist with implementation, coordination, and monitoring. Space for the new equipment will be identified. The programs will not cut into instructional time at the elementary level.

## **I. 21st Century Systems**

1. Currituck County Wastewater Treatment Facility (Maple Park Concept)

Dr. Meghan Doyle presented. The County Commissioners are requesting Currituck County Schools to deed a 17.94 acre parcel of wooded property on the Central Elementary School site to accommodate the new Wastewater treatment facility. The treatment facility will serve all facilities in the county's plan to include Central Elementary (this will reduce the district's cost for Wastewater treatment and monitoring), the YMCA, the extension building, and the athletic fields. The parcel, located in the northeast quadrant, was identified in a map presented to the Board. Dr. Doyle asked for a motion to authorize the superintendent to sign the deed transferring the property when

the deed and proper paperwork are ready.

The Board inquired about receiving a Memorandum of Understanding (MOU) regarding the placement of the new bus garage. Dr. Doyle stated the MOU would accompany the deed. The schools' attorney will also review all documentation.

Motion made by: John Barnes

Motion seconded by: Amy Innes

Voting

Unanimously Approved

## **J. Consent Agenda (Action)**

Motion made by: Cathy Midgette-Hatcher

Motion seconded by: Amy Innes

Voting

Unanimously Approved

### 1. Series 1000 Policies- Second Approval

Policies:

1000- Legal Status of the Board and School System

1010-Board Authority and Duties

1100-Governing Principals

1310/4002-Parental Involvement

1320/3560-Title I Parent Involvement

1510/4200/7270-School Safety

1510/4200/7270-R-Responding to Bomb Threats

1610/7800-Professional and Staff Development

1710/4021/7230-Prohibition Against Discriminations, Harassment and Bullying

### 2. Series 1000 Policy- First Approval

Policies:

1005-Organizational Plan

1720/4015/7225-Discrimination, Harassment and Bullying Complaint Procedure

1730/4022/7231-Nondiscrimination on the Basis of Disabilities

1740/4010-Student and Parent Grievance Procedure

1742/5060-Responding to Complaints

1750/7220-Grievance Procedure for Employees

1760/7280-Prohibition Against Retaliation

### 3. Financial Items

Budget Memo, July to October

Budget Transfers Amendments

Budget Summary Report

Adjustment to Capital Outlay (transfer of carryover funds)

## **K. Information Items**

1. Work Session - December 13, 2010 at Knapp Professional Learning Center, 4:00 p.m.
2. December Board of Education Meeting, December 13, 2010 at Historic Currituck Courthouse, 7:00 p.m.
3. Chairman Pat Stretar took a few minutes to give a farewell speech. She said it had been a privilege to serve on the Board. Consensus was easy because the Board had worked together. She was proud to have brought Dr. Meghan Doyle to Currituck County, although change had not made Dr. Doyle popular with the staff. She also mentioned the implementation of many initiatives while serving on the Board which included the Chinese language program, AVID, curriculum mapping, and students serving as Board Members.

#### **L. Adjourn Meeting (Action)**

Motion made by: Amy Innes

Motion seconded by: John Barnes

Voting

Unanimously Approved

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Chairperson

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Secretary