

**December 23, 2010 Board of Education
Work Session****12/23/2010 8:00:00 AM**JP Knapp Professional Learning Center Meeting
Room2966 Caratoke Highway
Currituck, NC 27929**Meeting Minutes**

Created : 1/11/2011 1:50 PM EST

Attendees - other

Dr. Bill Dobney	Chair
Jackie Simmons	Vice Chair
John Barnes	Board Member
Karen Etheridge	Board Member
Amy Innes	Board Member
Dr. Meghan S Doyle	Superintendent
Yvette Jones	Supt. Secretary
Mrs. Sandra Kinzel	Assistant Superintendent
Kelly McClellan	Finance Officer
Mr. Paul O'Briant	Chief Information Officer
Mr. Willis Simmons	Executive Director of Buildings and Grounds

A. Startups**B. Accreditation**

The Board and Superintendent Doyle discussed District Accreditation. Accreditation will ensure the district is following standards in place and boost student performance. Fees and true benefits such as transferring credits, scholarships, and applying to out-of-state colleges were discussed. The Board was concerned with the amount of teacher time the process would involve.

C. (c) Closed Session- Personnel Discussion- Reason 1, 3, & 6 of G.S. 143-318.11**D. Athletic Eligibility (State and School-Level Policies)**

The Board and Superintendent Doyle discussed maintaining a certain grade point average in order for students to participate in athletics. The discussion included students attending field trips. The Board would like to see a school level policy put into place outlining required GPA's and attendance for participation. Caution was made that athletics may be a strong force that helps to keep students from dropping out of school. The school's Athletic Director should be used as a contact for obtaining GPA's. The Board discussed field trip eligibility and using sign-off sheets.

E. Daily Schedules

Directors send out their daily schedules each day via email. It was discussed having the option of sending out a weekly schedule rather than daily.

F. Seat Waiver Time

Renee Dowdy presented. The Board and Superintendent Doyle discussed the flexibility for seat time - the college is considered virtual. Students who have completed the work- options are given to either stay on campus or leave. The hope is to teach independence. Parents sign-off and are receptive. The amount of work virtual teachers give the students was discussed. Some students are working and/or participating in internship programs. Students cannot CLEP out of courses currently at JPK. Dr. Doyle will research future options for CCS conducting virtual classes versus using NCVPS. Current funding formula has issues. NCVPS impacted the CTE budget by pulling 13 months of employment which was one teaching position. Information Highway is being used at both CCHS & JPKECHS. CCS drop-out rate has been decreasing.

G. Central Office Budget Increase (Local Funding)

The Board, Superintendent Doyle, and Kelly McClellan discussed the impact that state funding cuts have had on the CCS budget. The budget for Central Office was reduced by \$126,205. Mr. McClellan explained the increase which included the addition of the Teaching and Learning position, moving 1.4 existing positions from state to local funding, increase of hospitalization, match increase for the State Retirement system, and decreasing various budget line items.

H. Alternative Learning Center

The Currituck County Alternative Learning Center currently serves 6 students. Students are being transported by CCS and a partnership has been developed with an outside organization for student counseling. Curriculum addresses not just standard course work but addresses student behavior. Funding cuts could impact services. Keba Baldwin, Director of Student Services, gave an overview of the current services being offered. Staffing, monitoring students, and the concern of combining middle and high school students was discussed.

I. Reading 3D Diagnostic Initiative

Sandy Kinzel, Assistant Superintendent, presented. The 3-D, K-2 assessment will condense the current process. Third grade teachers will also be trained. The new assessment will help with data collection and sharing between teachers. The Board discussed the training time-line and teacher concern with the summer training. The Memorandum of Understanding (MOU) and required teacher signature was a major concern. Ms. Kinzel shared survey results with the Board. Again, the MOU and summer training were identified as issues. Using technology to conduct the assessment was preferred. Administration was also concerned that Central Office was not included in the beginning. It was determined that summer training is voluntary and the assessment will be tweaked to ease implementation. This process will ultimately help the disconnect between K-2 and 3rd grade student achievement data.

J. Automotive Program

The Board, Superintendent Doyle, Monique Wilkins-Combs, Director of Career-Technical Education, and Mark Wootton, CCHS Automotive Teacher, discussed additional space and program certification. Glenn Barefoot, representation NATEF Certification, and Mr. Wootton spoke to the Board on the need for additional shop space- due to numerous extra projects. Also additional equipment and computers will eventually be needed. The concern to monitor a separate class and removing non-load bearing walls were discussed. Ms. Combs spoke on the priority of curriculum and instruction must be priority. The NATEF application and certification process was discussed. The NATEF application has not been submitted. The Board suggested that Mrs. Wilkins-Combs, Mr. Wootton, and Mr. Barefoot continue to pursue certification.

Chairperson

Secretary