

**Meeting Minutes**

Created : 1/11/2011 1:48 PM EST

**December 13, 2010 Board of Education  
Work Session****12/13/2010 3:00:00 PM**JP Knapp Professional Learning Center Meeting  
Room2966 Caratoke Highway  
Currituck, NC 27929

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No Attendees

**A. Startups****B. Swearing In of Newly Elected Board Members**

Ray Matusko, Clerk of Superior Court, conducted the swearing-in of the newly appointed Board Members; Dr. Bill Dobney, Jackie Simmons, and Karen Etheridge.

**C. AVID - Advancement via Individual Determination**

The Board and Superintendent Doyle discussed the membership fees associated with AVID, total yearly cost, and student success of the program. While AVID is primarily being used in the middle and high schools, the techniques are being used to benefit 5th grade students. The Board inquired about other tutoring options that would cost less than AVID. Dr. Doyle expressed her desire to continue the program.

**D. Workshops and Travel and Field Trip Requests**

The Board and Superintendent Doyle discussed staff development opportunities that require the teacher to be away from the classroom. Possibly the Director of Teaching & Learning could attend the training and bring the instruction back to the teachers.

The Board would like to be informed of out-of-state and/or overnight staff development trips.

**E. Carol M. White Physical Education Program Grant**

The Board and Superintendent Doyle discussed the PEP grant and the implementation of additional programs. The Board also discussed the 3 positions the PEP grant will fund; Project Coordinator, Administrative Assistant, and Technology Facilitator. The funding will only be for 3 years.

**F. Freshman Academy Update**

The Board and Superintendent Doyle discussed the consistency of Freshman Academy. Freshman Seminar was dropped and replaced with Career Management. Block schedule was discussed along with the History requirements being developed by the State Board of Education.

**G. School Nurses**

Having full-time school nurse care at all of the schools versus part-time care was discussed. The majority of the Board expressed their desire to have full-time care.

The Board and Superintendent Doyle discussed the cost of care, liability issues, and various ways to have full nurse coverage.

#### **H. Flex Bell**

The Board and Superintendent Doyle discussed the Flex Bell period at Currituck County High School. The time was built into the schedule to allow students time to attend various classes and receive tutoring. It was also built into the school day based on the needs of the teachers. There are issues with Flex Bell and everyone agreed that improvements could be made to ensure the time was productive. Possibly move it to the end of the school day. The Board instructed Diane Newbern to seek teacher input on improvement and to report back during the January 10, 2011 work session.

#### **I. Senior Graduation Projects**

The Board and Superintendent Doyle discussed the requirements of the Senior Graduation Project outlined in board policy #3120. State Board of Education is considering extra index points for graduation projects. The graduation project requirements promote rigorous high school curriculum and instruction. The effectiveness, costs, instructor and mentor time was discussed. Suspending or changing the policy was discussed. The Board would like to receive teacher input on the necessity.

#### **J. Lesson Plans Online**

The Board and Superintendent Doyle discussed requiring CCHS teachers to place their lesson plans online. There are teacher complaints about effectiveness of the practice and it being time consuming. The positives are that it allows students to prepare for the next class, students who miss a class have the information available, and having the homework assignment online is helpful to parents. The Board asked Diane Newbern, Principal, to obtain teacher input and report her findings during the January 10, 2011 work session.

#### **K. County Vehicles**

The Board instructed administration to place decals on county vehicles to help identify and distinguish from other agencies.

#### **L. Automotive Program**

Discussion was postponed until the December 23, 2011 work session.

#### **M. Accreditation**

Discussion was postponed until the December 23, 2011 work session.

#### **N. High School Athletics at JP Knapp Early College High (i)School**

The Board and Superintendent Doyle discussed the impact of allowing athletics at the JP Knapp Early College High School. Students are advised at enrollment that academics will fill the time needed for sports. Extra curricular activities are allowed and array of clubs. Some individual activities in Physical Education have been implemented that encourage life long sports interest. Funds from the PEP grant will

help JPKECHS promote activities. JPKECHS cannot act as an independent.

**O. Chinese Language Program**

Paul O'Briant, Chief Information Officer, presented. The Chinese Language Program was created from input and goals set in the strategic plan. The program is outlined in an agreement between Currituck County Schools and Hanban International.

Intensions of continuing or discontinuing the program should be conveyed by March 2011.

**P. Athletic Eligibility (State and School-Level Policies)**

Discussion was postponed until the December 23, 2011 work session.

**Q. Daily Schedules**

Discussion was postponed until the December 23, 2011 work session.

**R. Seat Waiver Time**

Discussion was postponed until the December 23, 2011 work session.

**S. Central Office Budget Increase (Local Funding)**

Discussion was postponed until the December 23, 2011 work session.

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Chairperson

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Secretary