



August 3, 2010 Board of Education Work Session

8/3/2010 3:00:00 PM

JP Knapp Professional Learning Center Meeting Room

2956 Caratoke Highway
Currituck, NC 27929

Meeting Minutes

Created : 8/13/2010 12:44 PM EST

No Attendees

A. Closed Session - Personnel

1. Superintendent Evaluation
2. Consultation with Attorney
3. Discussion of Personnel

B. Startups

C. More at Four Program at Jarvisburg Elementray School

Data was collected and analyzed during the open enrollment/application process for the 2010-11 More at Four program in March (and continuing through May) Based on the attendance zones applicants listed, it was determined that more than half of the applicants resided in the Jarvisburg and Grandy area of our county.

After consulting with Mr. Simmons, Mr. MacDonald, Mr. Cox, and the Superintendent, we began planning for the move of one of the classrooms to Jarvisburg and begin the process to secure a site license in order to open the classroom in August, 2010.

- o An existing Kindergarten classroom will be used to house the More at Four class.
- o An existing teacher and teacher assistant will be transferred to the new location.
- o Inspections to ensure the physical layout and room requirements have been conducted and meet specifications.
- o A preschool playground area is being designed and established off of the existing playground.
- o All modifications will be done within a budget of \$6,000 (playground fencing, shade, and equipment) coming from 2009-10 Capital Outlay surplus funds.
- o Transportation will be coordinated with existing bus routes, saving long bus rides and separate buses and routes that had been necessary to transport students from the southern area of the county to Central Elementary.

D. Curriculum Mapping Summer Project

As the district and schools further the development of Professional Learning Communities (PLC), focus continues to remain on the essential questions that are critical to the function of PLCs:

- o What do students NEED TO LEARN?

- What evidence will we gather to monitor student learning—how will we know WHEN THEY HAVE LEARNED IT?
- What will we do if/when students EXPERIENCE DIFFICULTY IN THEIR LEARNING?
- What will we do to ENRICH THE LEARNING OF THOSE WHO DEMONSTRATE PROFICIENCY?
- How can we use our SMART goals and evidence of student learning to INFORM and IMPROVE OUR PRACTICE?

Teams of educators have unpacked the goals of the Standard Course of Study for each of the core areas—Reading/Writing, Math, Science, and Social Studies—and created draft pacing guides, frameworks for units to be taught, and common assessments for each quarter.

Teams will meet periodically throughout the school year to review feedback and assessment results; refining documents and timelines where necessary. The review process will continue through the following summer and school year, integrating new teaching and assessment resources provided by DPI as a product of the ACRE project and adoption of Essential/Common Core Standards for each area.

The curriculum guide and assessment process is a cycle that will enable us to continuously evaluate our pacing, teaching, and student learning as we learn more about effective practices.

E. Google Apps/GMail Transition

Mr. O'Briant provided rationale and specifics about why Currituck County Schools is transition to Google Apps and GMail for email service.

He explained that GroupWise, the current system, was in need of an upgrade. Rather than spend money to perform the upgrade, it was to the school system's advantage to perform the transition as soon as possible.

Beginning at 3:00 p.m. on Wednesday, August 4th employees will begin using Gmail for email services. Employees that encounter problems will be able to contact the Technology Help Desk for assistance.

F. 2010-2011 Budget Update

Mr. McClellan will provide an update on the Fund Balance, the most recent allotment from the Department of Public Instruction as well as our process for completing the 2010-2011 budget by the September 14, 2010 Board of Education Meeting.

- Audited Current Expense fund Balance at June 30, 2009- \$4,391,977
- Projected Current Expense Fund Balance used during FY 2009/2010 (unaudited)- \$478, 237
- Projected remaining Current Expense Fund Balance at June 30, 2010- \$3,913,740

Dr. Doyle presented the Board with a draft resolution opposing the funding formula for the North Carolina Virtual Public School. The formula is assessing a \$383,895.00 reduction in funds to the Currituck County School System.

G. Board of Education Policies

During the August 3rd Board of Education meeting Administrative staff will be recommending to the Board to implement Policy 1090 to suspend Policy 1085 (Policy Adoption) in order to adopt 2 policies regarding Staff Responsibilities and Professional Standards of Teachers. With the Board's approval these policies will be in effect before the beginning of the school year so that administrative staff can educate current and new staff members of these policies and expectations at the beginning of the school year.

Policy 7300 is Staff Responsibilities. This policy applies to both classified and certified staff and provides a framework for ethical behavior and carrying out duties as prescribed by supervisors. In addition it provides a provision where employees must notify the Director of Personnel in the event that they are arrested or charged with a crime and/or if they are convicted.

Policy 7305 is Professional Standards of Teachers. This policy covers teachers more specifically and also provides an even more specific explanation of the expectations for participating and complying with school rules and Board policies as well as completing tasks as assigned by the principal and maintaining consistent contact with parents when necessary and requested.

Chairperson

Secretary